



"Bahujan Hitaya, Bahujan Sukhaya"

Walwa Taluka Education Society's

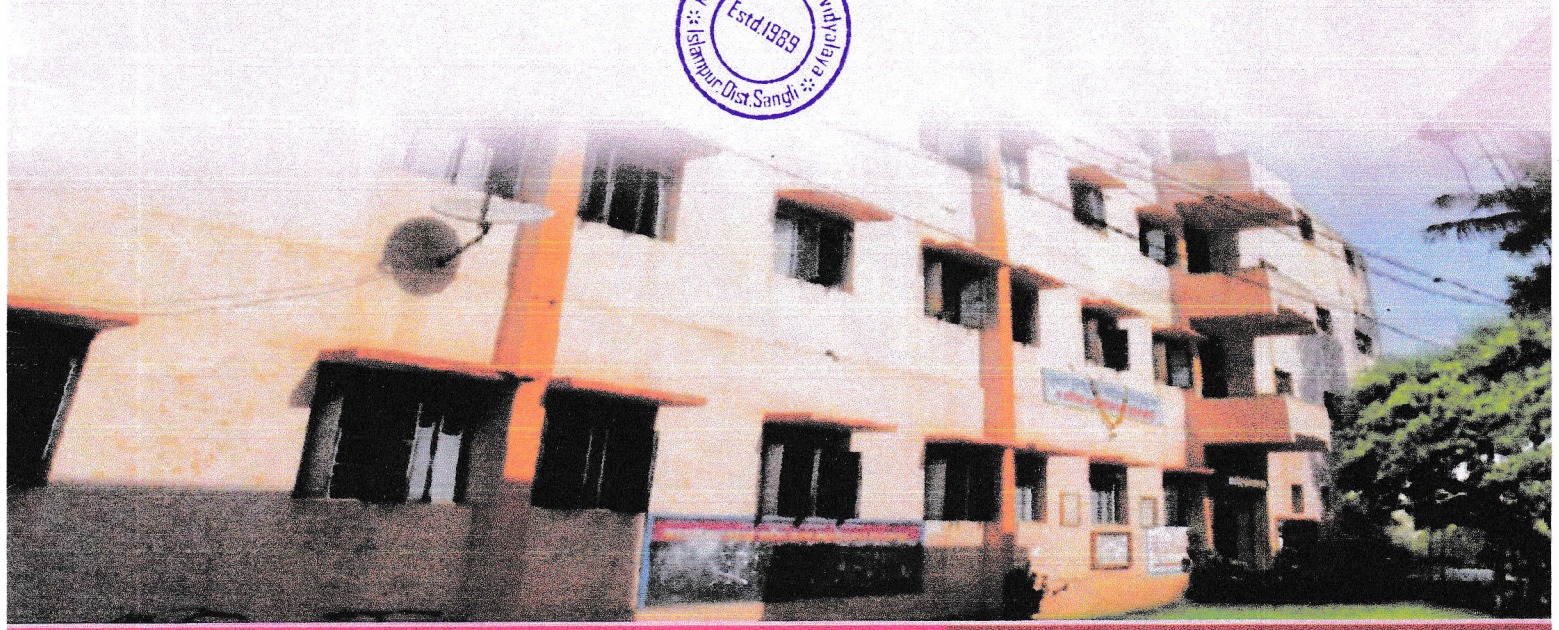


MALATI VASANTDADA PATIL

KANYA MAHAVIDYALAYA, ISLAMPUR



**HANDBOOK
CODE OF CONDUCT**



Walwa Taluka Education Society

Walwa Taluka Education Society has been doing educational work since 1945. Social reforms like Mahatma Phule. Shahu Maharaja of Kolhapur, Karmveer Bhaurao Patil worked hard for the spread of education in western Maharashtra. Late Mr. S. D. Patil founder member of Walwa taluka Education Society, was influenced by phisiphy and ideology of these social reformers. Mr. S.D. Patil was an active in Social & Political activities in Sangli District. Mr. S. D. Patil and his Co-workers founded Walwa Taluka Education Society on 18/05/1945. They founded this institution for educational up liftmen of the mass. They wanted to develop new generations of leaders who would protected our independence. They started Vidyamandir Highschool in June 1945. Today more than 15000 students are studying in various branches of our society.

MALATI VASANTDADA PATIL KANYA MAHAVIDYALAYA ISLAMPUR

Malati Vasantdada Patil Kanya Mahavidyalaya islampur was established in June 1989 Pramilatai Chavan, M.P. Prithviraj Chavan, Ad. B. S. Patil, Secretary of Walwa Taluka Education Society inaugurated our college. We have Arts and Commerce faculties. We enrolled 107 students. Our college is affiliated to Shivaji University Kolhapur. We have achieved bright success in curricular and co- curricular activity.



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VISION

Malati Vasantdada Patil Kanya Mahavidyalaya is committed to meet the educational, social, cultural & economical needs of the region and the nation to create a just and human society. We dedicate ourselves to women empowerment.

MISSION

Mission Statement is 'Bahujan Hitay, Bahujan Sukhay'. The mission of the institute is to provide complete education to the women to prepare an individual to absorb the complete socio- economic and cultural environment and meet future challenges. The college imparts qualitative and valuable service in the field of women's education.

OBJECTIVES

Our institution has formulated following aims and objectives.

1. To impart liberal and efficient education to the residents who are socially, economically and educationally backward, especially in Walwa Taluka and nearby areas is general.
2. To attain and inculcate discipline in terms of regularity, sincerity and punctuality amongst students
3. To aim at overall personality development of the students and to make them capable to face the challenges of Globalization.
4. To organize various extension activities in addition to NSS for cultivation of moral and, constitutional values, like national integration, patriotism, equality, humanism, socialism, secularism and peace
5. To promote research attitude and scientific temperament among the students.
6. To conduct various activities for environmental awareness for protection of Environment
7. To attain community and social development through infrastructural facilities of the Institute
8. To provide efficient mechanism for self-appraisal and performance appraisal of the teachers
9. To provide use of ICT to cope with rapid digitalization.
10. The vision and mission statement is communicated to the students, teachers and other stakeholders.



Code of conduct for Students

Students are expected to maintain the higher standards of discipline and dignified manner of behavior in the college campus.

- 1) All the students are expected to be present in the class well within time.
- 2) All the students are expected to attend all lectures and functions of the college.
- 3) All the students shall wear their identify cards.
- 4) Students are not permitted to arrange any unauthorized celebration and decoration of any magnitude in the college.
- 5) Political activity in any form is not permitted in the college campus. Unauthorized meetings, fund collections are also not permitted.
- 6) Use of mobile in the college and permission is strictly prohibited.
- 7) Students should behave well with teaching and non-teaching staff of the college.
- 8) Students should take care of college property and should not involve in damaging the property.
- 9) The academic complaints, suggestions may be put in to suggestion box.

Code of conduct for teachers

- 1) Be caring fair and committed to the best interests of the students And entrusted to their care and seek to motivate, inspire and celebrate effort and success.
- 2) Acknowledge and respect the uniqueness, individuality and specific needs of students and promote their holistic development.
- 3) Seek to develop positive relationship with students, colleagues, parents, college management and other in the college community.
- 4) Act with honesty and integrity in all aspects of their work
- 5) Teachers have to play role of mentor with assigned mentee.
- 6) Teachers have to make adjustment of lectures and other committee responsibilities before applying for any leave.



Rules of Parking

- 1) All vehicles should be parked in the parking area.
- 2) The vehicles should be properly locked and parked.
- 3) Every fourth Saturday will be observed as **No Vehicle Day**

Examination Rules

- 1) Students must appear for internal as well as University examination.
- 2) Students must read the time table of examination displayed on notice board carefully.
- 4) Students must be present in the examination hall 20 minutes before the start of examination.
- 5) Student are not allowed to carry any kind of study material, mobile during exam.



Rules of Experiment Laboratory (Home Science)

Discipline Rules

- 1) Attend for each experiment
- 2) Students should be present five minutes ahead of time.
- 3) Hair should not be left loose while experimenting.
- 4) Apron should be used while experimenting.
- 5) The action should be read correctly during the demonstration.
- 6) There should be a sequence in the experiment.
- 7) Do not speak without work while demonstration.
- 8) keep calm throughout the experiment.
- 9) Footwear should not be used in laboratory.

Rules about materials

- 1) Count the materials of the experiment before the demonstration.
- 2) When preparing food use a spoon, knife and tray so it does not fall down.
- 3) Plates, bowls, glasses, spoons etc. should be used according to the food to keep the prepared food.
- 4) Laboratory equipment's should be used with care.

Hygiene Rules

- 1) Wash your hands before experiment.
- 2) The utensils used should be washed clean.
- 3) Use a separate napkin to wipe utensils and hands.
- 4) After the demonstration clean the gas grate, ota, utensils
- 5) Keep the work place tidy and clean
- 6) Nails should be clean and trimmed.



Rule of Gymkhana

- 1) Gymkhana facilities are available only to the bonafide students of the college.
- 2) The Gymkhana facilities will be available to the students on working days between 7.30 am to 12.30 pm and 3:00pm to 5:00pm
- 3) The students are required to wear their identify cards in the Gymkhana
- 4) Students issuing sports equipment against ID cards will be solely responsible for any damage breakage or loss of the equipment. He/ She will have to bear the cost of damage or breakage.
- 5) The Gymkhana facilities shall not be provided during the examination period.
- 6) Students shall not create a nuisance in the Gymkhana through their words or action.
- 7) Eating, drinking is strictly prohibited in Gymkhana.
- 8) For any complaints regarding the Gymkhana and its facilities the final decision will be taken by the college authorities.



Library Rules

- 1) All college students have to hold the identity card with the seal and signature of college principal. If the librarian / library staff demanded the 'Identity' card, student has to show them. All of the library users borrow one book on one borrow card.
- 2) In the reading room the students will get reading material on the identity cards.
- 3) Students have to return the book within seven days otherwise Rs.1/- will be charged per day.
- 4) Don't use other student's borrow card.
- 5) Encyclopedias, Reference, Rare, general knowledge, Rangoli, Mehendi designs books etc. are not issued to users for home.
- 6) Don't write on books, if the book is lost, student have to pay one and half percentage amount of the book price.
- 7) Users have permitted open access system in the library.
- 8) Mobiles are not allowed in the library.
- 9) Before entering in the stack room users have to keep belongings on the counter.
- 10) Users have to keep silence in the library.
- 11) If the students are taking participation in the competition, they will be getting the required reading materials from the library.
- 12) Issued books will be recovered from users at any time if the library is needed this book.
- 13) The new books will be issued after completion of registration in accession register .
- 14) Anybody needs the specific VIP book, if the demand should be noted to library it will be available to users.
- 15) Library is providing library facility to alumni students / outsider members as per rules.
- 16) Internet and Xerox facility is available to students in the library at all time with charge of one rupee per page. Inter library loan facility is available to students and teachers.
- 17) At the end of the year each users should return all the books.
- 18) All Users have to obey the library rules and help the library for keeping the discipline.

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